



uchiTribe

Quick Start Guide

Introduction

uchiTribe helps small groups engage in deeper, private conversations guided by the questions you, the Tribe Leader, create. It's an opportunity for all Members to share openly and honestly and know their perspectives will be heard by their Tribe. Rest assured anything shared in an **uchiTribe** is ONLY available to fellow Tribe Members. And, Members are FREE to download all their Uchi data, anytime, as part of their **uchiLegacy**.

Setting Up Your Tribes

Step 1 – Web Portal Login

1. Go to <https://app.uchiconnection.com/login>
 - a. Use the same Email/Password as the Uchi App.

TRIBES TAB

Step 2 – Create a Tribe

1. Click: “+ New Tribe”
 - a. Give the Tribe a Name.
 - b. Type or paste each Member's email address (up to 10 people).
 - i. Remember to include your email address if you plan to join in this conversation.
 - c. Click: “Save New Tribe”

TOPICS TAB

Step 3 – Create a Topic

1. Click: “+ New Topic”
 - a. Fill in the Title, Description, and up to 10 Questions.
 - b. Click the Tribe drop-down menu and select which of your Tribes will be assigned this Topic.
 - c. Click: “Save New Topic”

Step 4 – Start the Conversation (from Topics Tab)

1. Click: “Start Conversation” and “Start Now” or “Start at: ”, select your date/time then “Save”.
 - a. Once started, each Tribe Member receives an email invitation to:
 - i. Download Uchi and Register or Login (FREE).
 - ii. Accept your invitation in the *your Uchi - uchiTribes* section (FREE).

Step 5 – Open the Uchi App and Begin!

Questions/Comments, please contact us at:
connect@UchiConnection.com | 240-630-0989